



## Job List – Week of January 25, 2026

**Lead Toddler Teacher (Lisle)** Chesterbrook Academy is hiring for a lead toddler teacher. Requirements: At least 19 years of age and meet state licensing requirements • CDA or at least 60 semester hours with 6 credits in Child Development, Child Care • AA or Bachelor's degree in Early Childhood Education preferred • Prior experience in a licensed childcare center • Authorization to work in the United States. Apply here: <https://jobs.dayforcehcm.com/en-US/spring/CHESTERBROOKPORTAL/jobs/66678?src=Appcast>.

**Mobile Associate - Retail Sales part-time (Naperville)** T-Mobile USA, Inc. is hiring for a retail salesperson. Requirements: High school diploma/GED • 6 months of customer service and/or sales experience, retail environment preferred • At least 18 years of age • Legally authorized to work in the United States. Apply here: [https://careers.t-mobile.com/mobile-associate-retail-sales/job/561664B10351A80CF3D8F53250CE4A95?jdx\\_campaign=holding-retail-sales-t-mobile-prog-pc-d-n-n-n&jdx\\_cjid=3d243743-b968-4efc-ba99-6e4ca1bbbe75&jdx\\_click=b7195a82-8aca-470c-b6d6-ea7f4a082853&jdx\\_source=monster&jdx\\_cwid=3d243743-b968-4efc-ba99-6e4ca1bbbe75---monster&jdx\\_jid=561664B10351A80CF3D8F53250CE4A95-e620ae&jdx\\_jsid=medium-retail-sales-t-mobile-prog-seg-d-n-n-n&jdx\\_jswid=medium-retail-sales-t-mobile-prog-seg-d-n-n-n-monster&jdx\\_bid=1.25&jdx\\_bt=cpc&source=srm\\_monster\\_sp](https://careers.t-mobile.com/mobile-associate-retail-sales/job/561664B10351A80CF3D8F53250CE4A95?jdx_campaign=holding-retail-sales-t-mobile-prog-pc-d-n-n-n&jdx_cjid=3d243743-b968-4efc-ba99-6e4ca1bbbe75&jdx_click=b7195a82-8aca-470c-b6d6-ea7f4a082853&jdx_source=monster&jdx_cwid=3d243743-b968-4efc-ba99-6e4ca1bbbe75---monster&jdx_jid=561664B10351A80CF3D8F53250CE4A95-e620ae&jdx_jsid=medium-retail-sales-t-mobile-prog-seg-d-n-n-n&jdx_jswid=medium-retail-sales-t-mobile-prog-seg-d-n-n-n-monster&jdx_bid=1.25&jdx_bt=cpc&source=srm_monster_sp)

**Maintenance Mechanic (Woodridge)** Primo Brands is hiring for a maintenance mechanic. Requirements: Three or more years proven maintenance experience in a manufacturing environment • Experience with high and low pressure compressors, chillers, water treatment, boilers is preferred • Strong technical knowledge of compressed air systems (pneumatics), electrical systems, hydraulics and water processing is preferred • Knowledge of bottling equipment, PM programs and SAP system preferred • Electrical knowledge of single and three phase power including the ability to diagnose and replace electric motors • Able to do physical inspections, (i.e. climbing, reaching, extending) • Strong English language skills to effectively communicate with customers and provide exceptional service. Apply here: [https://careers.primobrands.com/jobs/33013/job?iis=Job%20Board&iisn=Appcast&iieid=68420331997&\\_ccid=17589773978600tuxsdps](https://careers.primobrands.com/jobs/33013/job?iis=Job%20Board&iisn=Appcast&iieid=68420331997&_ccid=17589773978600tuxsdps).

**Member & Guest Services Representative (Downers Grove)** Cooper's Hawk is hiring for a services representative. Requirements: 1 to 2 years of experience in a customer service/call center environment • Excellent communication skills • Proficiency with Microsoft Office (Word, Excel, Outlook) • Salesforce experience preferred • Restaurant industry experience a plus • Experience processing donation requests a plus. Apply here: [https://careers.chwinery.com/jobs/1721189-member-and-guest-services-representative?utm\\_campaign=google\\_jobs\\_apply&utm\\_source=google\\_jobs\\_apply&utm\\_medium=organic](https://careers.chwinery.com/jobs/1721189-member-and-guest-services-representative?utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic).

**Assistant Executive Kitchen Manager (Downers Grove)** Cooper's Hawk is hiring for a kitchen manager. Requirements: 2-3 years of management experience in a full-service restaurant environment - scratch kitchen experience preferred • Minimum age requirement of 21 years • Ability to read, understand and communicate in English • Proficient in Microsoft Office Suite • Preferred certifications include ServSafe and state/local licensing requirements • Able to lift and carry up to 50 lbs. • Able to stand for at least 10 hours per shift. Apply here: [https://careers.chwinery.com/jobs/16965815-assistant-executive-kitchen-manager?utm\\_campaign=google\\_jobs\\_apply&utm\\_source=google\\_jobs\\_apply&utm\\_medium=organic](https://careers.chwinery.com/jobs/16965815-assistant-executive-kitchen-manager?utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic).

**Produce Clerk (Downers Grove)** Fresh Thyme Farmers Market is hiring for a produce clerk. Requirements: High school diploma or equivalency degree • Preferred 1 -2 years grocery retail experience in Floral department processes and procedures • Previous experience in a natural foods industry is a plus • Ability to multitask and have excellent organizational skills • Familiar with Health Department guidelines and regulations as they pertain to a grocery retail environment • Basic knowledge of math, weights, and measures • Ability to push and pull fully loaded hand trucks and use box cutters • Understand proper handling, preparation, seasonality, and appropriate shelf life of products. Apply here: [https://www.ziprecruiter.com/c/Fresh-Thyme-Farmers-Market/Job/Produce-Clerk/-in-Downers-Grove,IL?jid=95d45cdf35819cf7&utm\\_campaign=google\\_jobs\\_apply&utm\\_source=google\\_jobs\\_apply&utm\\_medium=organic](https://www.ziprecruiter.com/c/Fresh-Thyme-Farmers-Market/Job/Produce-Clerk/-in-Downers-Grove,IL?jid=95d45cdf35819cf7&utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic).

**Assembler (Downers Grove)** Leviton Manufacturing is hiring for an assembler. Requirements: 20% clerical and planning and 80% material handling, production assembly machine operations, and/or walking and assisting production employees • Occasional physical demands include climbing, stooping, kneeling, crouching, reaching, handling, grasping, and eye/hand/foot coordination • High school education or GED preferred • Minimum 3 months of experience working in a production environment • Understanding of basic math skills - adding, subtracting, and measuring • Occasionally lift and/or move up to 50 pounds. Apply here: [https://jobs.womenforhire.com/job/usa/downers-grove-il/assembler-i-093911?utm\\_campaign=google\\_jobs\\_apply&utm\\_source=google\\_jobs\\_apply&utm\\_medium=organic](https://jobs.womenforhire.com/job/usa/downers-grove-il/assembler-i-093911?utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic).

**Teen Wilderness Explorers Camp Director (Downers Grove)** Downers Grove Park District is hiring for a teen wilderness camp director. Requirements: 21 years of age or older • Possess a valid driver's license • Possess certification in CPR and first aid or complete first aid and CPR certification training within 3 months of start date • Able to work outdoors in various weather conditions • Experience working with children and leading them in outdoor activities; prior day camp experience a plus • College-level coursework in environmental education, interpretation, education, natural sciences or related field preferred • Able to hike, stand, sit, crouch for extended periods of time, as well as occasionally lifting objects up to 30 lbs. Apply here: [https://www.ziprecruiter.com/c/Downers-Grove-Park-District/Job/Teen-Wilderness-Explorers-Camp-Director/-in-Downers-Grove,IL?jid=4bc65013c7d2edd5&utm\\_campaign=google\\_jobs\\_apply&utm\\_source=google\\_jobs\\_apply&utm\\_medium=organic](https://www.ziprecruiter.com/c/Downers-Grove-Park-District/Job/Teen-Wilderness-Explorers-Camp-Director/-in-Downers-Grove,IL?jid=4bc65013c7d2edd5&utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic).

## Hope's Front Door Job List – Week of January 25, 2026, cont.

**Kids Coach (Naperville)** The Edge Fitness Clubs is hiring for a kids coach. Requirements: Provide outstanding customer service • Be comfortable with children ages 12 weeks through 12 years • Committed to training and ongoing personal development • Demonstrate excellent class management skills. Apply here: [https://myjobs.adp.com/edgefitness/cx/job-details?\\_tx\\_annotation=false&rb=APPCAST&reqId=5000902324806](https://myjobs.adp.com/edgefitness/cx/job-details?_tx_annotation=false&rb=APPCAST&reqId=5000902324806).

**Entry-Level Medical Coding Assistant (Downers Grove)** Illinois Professional Group is hiring for a coding assistant. Requirements: Excellent oral communication skills • Knowledge of medical terminology, current medical billing/coding procedures, and current medical billing software desired, but not required • High school diploma or its equivalent. Apply here: [https://illinoisprofessionalgroup.com/careers/entry-level-medical-coding-assistant-downers-grove?utm\\_campaign=google\\_jobs\\_apply&utm\\_source=google\\_jobs\\_apply&utm\\_medium=organic](https://illinoisprofessionalgroup.com/careers/entry-level-medical-coding-assistant-downers-grove?utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic).

**Assistant Manager (Downers Grove)** Dollar Tree is hiring for an assistant manager. Requirements: High school diploma or equivalent preferred • Ability to read, interpret, and explain operational directives (e.g., merchandise schematics, etc.) • Store management experience in retail, grocery, or drug store environment is preferred • Able to lift up to 55 lbs. from floor to above shoulder height and meet demands of frequent walking, standing, stooping, kneeling, climbing, pushing, pulling, and repetitive lifting • Exceptional customer service, organizational, and communication skills. Apply here: [https://careers.dollartree.com/us/en/job/R-163214/Assistant-Manager-II?utm\\_campaign=google\\_jobs\\_apply&utm\\_source=google\\_jobs\\_apply&utm\\_medium=organic](https://careers.dollartree.com/us/en/job/R-163214/Assistant-Manager-II?utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic).

**Bartender (Downers Grove)** Lifespace Communities is hiring for a bartender. Requirements: Minimum of 21 years of age • High school diploma or equivalent; Associates degree preferred • Two to three years of experience as bartender in a hotel or restaurant preferred • Certification as a bartender preferred. Apply here: [https://lifespace-communities.easyapply-ats.com/us/monster-sa/68cfa5b1b8743258ce6a2065?utm\\_source=monster&sd=1&sa\\_f=6975e0ca860c3175631a3013&sa\\_l=6899d5a3e498e0ce777f677b](https://lifespace-communities.easyapply-ats.com/us/monster-sa/68cfa5b1b8743258ce6a2065?utm_source=monster&sd=1&sa_f=6975e0ca860c3175631a3013&sa_l=6899d5a3e498e0ce777f677b).

**Cook (Downers Grove)** Lifespace Communities is hiring for a cook Requirements: High school diploma or equivalent • One year of experience as a prep cook or similar position • State Certified in Safe Food Handling and Sanitation if state certification program exists. Apply here: [https://lifespace-communities.easyapply-ats.com/us/monster-sa/68cfa5a7b8743258ce6a1f71?utm\\_source=monster&sd=1&sa\\_f=6975e0ca860c3175631a3013&sa\\_l=6899d5a3e498e0ce777f677b](https://lifespace-communities.easyapply-ats.com/us/monster-sa/68cfa5a7b8743258ce6a1f71?utm_source=monster&sd=1&sa_f=6975e0ca860c3175631a3013&sa_l=6899d5a3e498e0ce777f677b).

**Cleaners (Downers Grove).** Precision Cleaning Group is seeking cleaners to do residential and office cleaning, move-in and move-out cleaning, to provide precise, spotless service. Minimal customer interaction. Choose your schedule and pick the days you want. Requirements: Dependable, detail oriented and transportation required. \$30/hr. To apply: [www.precisioncleaninggroup.com/employment](http://www.precisioncleaninggroup.com/employment)

**Facility Technician (Carol Stream).** The Carol Stream Public Library is seeking a Facility Technician responsible for the maintenance of the Library and grounds, including preventative and corrective action performing repairs, making improvements and completing maintenance projects. Provides a clean & safe environment while conveying a helpful and approachable demeanor to employees and patrons. Qualifications: Education: High school diploma or equivalent. Experience: 3 years' experience in maintenance and building repair and their mechanical, electrical & plumbing systems required. Knowledge, Skills and Abilities: • Knowledge of current custodial and maintenance procedures and equipment • Knowledge of HVAC systems, plumbing, electricity and general carpentry • Knowledge of the appropriate tools and their use to perform tasks associated with facility repairs • Knowledge of fire code, OSHA and other safety regulations • Skilled in creative problem-solving • Proficient in time management and organizational skills • Ability to use initiative and independent judgment • Ability to work collaboratively as a member of a team and independently with minimal direction • Ability to handle emergency situations in a calm, capable manner • Skilled in verbal, written and electronic communication • Proficient in using a personal computer and Microsoft Office Suite and effectively operates in a web-based environment. To more details and to apply: [Carol Stream Public Library - Facility Technician](#)

\*\*\*\*\* JOB OR CAREER FAIRS \*\*\*\*\*

### Illinois Department of Human Services Virtual Recruitment Event

IDHS will highlight careers and the benefits of working for the State, breakdown the application process, and answer questions regarding the hiring process

January 27, 2026 from 2:00pm-3:00pm

Register here:

<https://illinois.webex.com/webappng/sites/illinois/webinar/webinarSeries/register/137ca43276be42b28f32696911331612>

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## Hope's Front Door Job List – Week of January 25, 2026, cont.

Many job search sites require online applications. These types of jobs are not posted in this job list. To search these postings go directly to their sites which have many job listings that can be applied for immediately online:

<http://www.jobs2careers.com/> <http://www.indeed.com/> <http://www.careerbuilder.com/>  
<http://www.snagajob.com/> <http://www.elitestaffinginc.com/> <http://www.simplyhired.com/>  
<http://www.beyond.com/> <http://jobs.advocatehealth.com/downers-grove-jobs> <http://www.jobtonic.com/>  
<http://towniejobs.com/> <http://www.worknetdupage.org/jobs/dupage-county-jobs.html>  
<http://www.linkup.com/> <http://dupagecountyjobs.org/>