



Job List – Week of February 9, 2025

Auto Mechanic/Tire Technician (Westmont) Village Automotive and Customs is hiring for an auto mechanics/tire technician. Requirements: Looking for experienced techs for a large heavy volume shop. Call Dominic @ 630 241 0404.

Sales Associate (Bolingbrook) Jet Brite Car Wash is hiring for a sales associate. Requirements: At least 16 years of age • Live within a 25-minute commute of Jet Brite location • Excited about excelling in a sales and customer service centric role • Prior car wash experience and working in a sales role is a plus. Apply here:

<https://talentcare.thejobnetwork.com/Job/595611764?etd=MUVVP6CXQ22IN57TXD77JXEMXJM3KWM4M7SRGZYSOBBGFO4NQZITX43GXSZC3FQV4SD3FA5E3JDAIAQR3F75H6QQXDGB2VPAJ43IUCEXI2556AH4I6KBPHJKJAU43QAPYJOMWHST4VL726%3d%3d%3d>.

Online Reading Tutor (Remote) BookNook is hiring for a reading tutor. Requirements: At least 18 years old • Based in the U.S. and have a U.S. mailing address • Knowledge of and experience in reading best practices aligned to the research that makes up the science of reading • Experience teaching/tutoring K-8 students, which may include having a current/previous teaching license, serving as a substitute teacher or teaching assistant, paraprofessional, professor, instructor, and/or tutoring for another tutoring company • Classroom experience preferred • Access to a computer, webcam, and reliable, high-speed internet connection with a speed of at least 10Mbps. Apply here: https://apply.workable.com/booknook-inc/j/BFA9805C09/?utm_source=monster.

Verizon Sales Consultant (Woodridge) Verizon is hiring for a sales consultant. Requirements: Driven, enthusiastic people with a positive attitude • Effective verbal, written, and interpersonal skills • Self-motivated to successfully manage responsibilities • Strong negotiating and follow-up skills • Understanding of new technology products and services. Apply here: <https://careers-cellularsales.icims.com/jobs/16510/job?iis=Job+Board&iisn=Appcast&iid=59687233775&mobile=false&width=907&height=500&bga=true&needsRedirect=false&jan1offset=-360&jun1offset=-300>.

Housekeeper (Westmont) Healthcare Services Group, Inc. is hiring for a housekeeper. Requirements: High school diploma or equivalent • Previous housekeeping experience is preferred but not required • Able to lift/carry a maximum of 50 pounds, push/pull a maximum of 50 pounds, stand, sit, bend and walk for extended periods • Able to perform routine, repetitive tasks continuously and work around cleaning products. Apply here: <https://careers-hcsgcorp.icims.com/jobs/632191/job?iis=Appcast&iid=59687294067&ccid=1738943727721knzhj40sy&mobile=false&width=1200&height=500&bga=true&needsRedirect=false&jan1offset=-360&jun1offset=-300>.

Supply Chain Analyst (Lisle) Rose International is hiring for a supply chain analyst. Requirements: Experience supporting manufacturing plants requests for support on material availability to meet production • Experience working with internal and external suppliers to meet the production requirements • Experience and ability in identifying opportunities to improve and implementing processes and solutions to prevent reoccurrences. Apply here: <https://www.careerbuilder.com/job/JQZ6Q760BGF1XSS8YV4?siteid=monster>.

Mechanic (Downers Grove) CarMax is hiring for a mechanic. Requirements: Knowledge and experience of repairing vehicles • Manual dexterity and physical stamina, lift heavy objects, and walk and stand for extended periods of time • Manage multiple tasks in a fast-paced environment • Good communication skills and attention to detail • Valid driver's license. Apply here: https://www.careerbuilder.com/job/J3Q4GX755NC50LB4LT8?arb_type=pub_cb_only.

Paint Prep Technician - overnight shift (Woodridge) CarMax is hiring for a paint prep technician. Requirements: Experience in one or more of the following: masking, sanding, grinding and applying paint • Manual dexterity and physical stamina, lift heavy objects, and walk and stand for extended periods of time • Strong customer focus and attention to detail • Valid driver's license. Apply here: https://www.careerbuilder.com/job/J3R2WM6WB62TTX051MP?arb_type=pub_cb_only.

Pet Groomer (Downers Grove) PetSmart is hiring for a pet groomer. Requirements: Prior grooming experience or 6 months of experience in the Stylist in Training job with successful completion of PetSmart's Salon Academy training and safety certification • Strong organizational skills and attention to detail and safety measures • Strong written and verbal communication skills. Apply here: https://careers.petsmart.com/jobs/103947347191-1213320276?lang=en-us&jdx_campaign=holding-pet-groomer-petsmart-prog-pc-l-n-n-n&jdx_cjid=3625e57a-37ff-4a68-86d6-880d3b418327&jdx_click=f7920f16-dcbf-408e-837d-7f2e8facc035&jdx_source=jobget-9b198a85-3484-40b0-845f-c438cef737a3&jdx_cwjid=3625e57a-37ff-4a68-86d6-880d3b418327---jobget-9b198a85-3484-40b0-845f-c438cef737a3&jdx_jid=103947347191-1213320276&jdx_jsid=low-pet-groomer-petsmart-prog-seg-l-n-n-n&jdx_iswid=low-pet-groomer-petsmart-prog-seg-l-n-n-n-jobget-9b198a85-3484-40b0-845f-c438cef737a3&jdx_bid=15.0&jdx_bt=cpa&source=ContactSources.I.JB&SpecificSource=ContactSources.I.JB.SpecificSources.jobget.

Campus Scheduling Specialist (Glen Ellyn) College of DuPage is hiring for a scheduling specialist. Requirements: High school graduate and some college experience • Associate's degree in CIS, Office Technology or related field preferred • Two (2) years' experience in an office support position or equivalent combination of training and experience • Excellent typing and accuracy skills • Background check and drug screen. Apply here: <https://cod.csod.com/ux/ats/careersite/4/home/requisition/2330?c=cod>.

Hope's Front Door Job List – Week of February 9, 2025, cont.

Enrollment Support Assistant – part-time (Glen Ellyn) College of DuPage is hiring for a support assistant. Requirements: High school diploma, associate's degree preferred • Experience with word processing, email, spreadsheets, and internet • One year of experience in busy office environment • Able to lift up to 25 lbs. • This position requires a pre-employment Background check at the expense of the college. Apply here: <https://cod.csod.com/ux/ats/careersite/4/home/requisition/2319?c=cod>.

Fabricator – 2nd Shift (Woodridge) G&W Electric is hiring for a fabricator. Requirements: Able to read and interpret basic to moderately complex drawings and bills of material • Safely operate fabrication machinery such as press brake, punch press, etc. • Experience using small hand and power tools • High school diploma, GED or combination of work experience and skill development • Up to one year of experience working as a metal fabricator in a manufacturing environment preferred • Lift up to 75 pounds on an occasional basis and up to 40 pounds on a frequent basis. Apply here: <https://gwelec.hrmdirect.com/employment/view.php?req=3233605&csrc=42557>.

Store Associate – Bilingual (Lisle/Naperville) Sherwin Williams is hiring for a store associate. Requirements: At least 18 years of age • Able to read, write, comprehend, and communicate in English and Spanish • Valid, unrestricted driver's license • Able to retrieve material from shelves and floor stacks and lift and carry up to 50 lbs. frequently and up to 70 lbs. on occasion • High school diploma or GED • At least 1 year of experience working in a delivery, retail, or customer service position preferred • Previous work experience selling paint and paint related products preferred. Apply here: https://ejhp.fa.us6.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_2/job/2501177?utm_medium=jobboard&utm_source=Appcast.

Service Loyalty Coordinator (Westmont) AutoNation is hiring for a service coordinator. Requirements: High school diploma or equivalent • One year certificate from college or technical school, or three to six months related experience and/or training, or equivalent combination of education and experience • Ability to read, write, add, subtract, divide and comprehend written instructions and information • Demonstrated customer service skills. Apply here: https://careers.autonation.com/us/en/job/AUMAIHUSJR2024112878EXTERNALENUS/Service-Loyalty-Coordinator?utm_source=careerbuilder&utm_medium=phenom-feeds&cbrcid=022bca88b715fa.

Automotive Customer Service Technician (Westmont) Crash Champions is hiring for a customer service technician. Requirements: High school diploma or GED • 1 to 3 years' experience as an automobile technician, using diagnostic scanning tools, or equivalent • Proficient in Microsoft Office 365 • OE/Dealer level diagnostic and programming experience preferred • Collision automotive experience or automotive repair experience/education preferred • Bilingual in Spanish or Spanish speaking ability a plus. Apply here: https://fastapplyjobs.com/w/forms?z=54re2ba3014723d6ab20fd8dd737cc2d764a3DIAOMCDEAAAQAAAAABSA&jobID=d1edc60e18211960e486997c650369fa&ccuid=59704000804-22380&fa_src=JAX_USD&clientId=d8d423fb-e7c6-471b-ad70-2a3c98624886&click_id=59704000804-22380%7C2025-11926-expVer-6&jClickId=ecc31edd-774e-46fe-a458-e0ad867cce7c&jx=5pj0r5f1ee8d4b5e8c73bfd96c165f90ac728DIABGBE6AAAQAAAGACPA&ts=1739025212&utm_source=Joveo_Jobget.

***** JOB OR CAREER FAIRS *****

Chicago West Career Fair – Sales & Management
Tuesday, February 11 from 6:00 pm - 8:00 pm
DoubleTree 1909 Spring Rd. in Oak Brook
Register here: <https://unitedcareerfairs.com/event/oakbrook-job-fair-3-2/>

Many job search sites require online applications. These types of jobs are not posted in this job list. To search these postings go directly to their sites which have many job listings that can be applied for immediately online:

<http://www.jobs2careers.com/> <http://www.indeed.com/> <http://www.careerbuilder.com/>
<http://www.snagajob.com/> <http://www.elitestaffinginc.com/> <http://www.simplyhired.com/>
<http://www.beyond.com/> <http://jobs.advocatehealth.com/downers-grove-jobs> <http://www.jobtonic.com/>
<http://towniejobs.com/> <http://www.worknetdupage.org/jobs/dupage-county-jobs.html>
<http://www.linkup.com/> <http://dupagecountyjobs.org/>