

## **Job Lead Rundown – New Jobs Posted on Website: 9/8/2025 – 9/12/2025**

\*Good relationship with HR/Hiring managers, more likely to get feedback for applicant

### **ACCOUNTING/FINANCE:**

Forest Preserve District of DuPage County

[Payroll Administrator](#)

Fuel Tech

[Associate Accountant](#)

### **IT**

Village of Oak Brook

[Information Systems Administrator](#)

### **MANUFACTURING and SKILLED TRADES:**

City of West Chicago

[Maintenance Worker I \(Utilities Division\)](#)

Forest Preserve District of DuPage County

[Maintenance Tech II Grounds - Landscape Crew](#)

Grunt Style

[Production Area Manager - Second Shift](#)

Illinois Tollway

[Auto Mechanic](#)

### **PROFESSIONAL SERVICES:**

City of Naperville

[Assistant Planner](#)

[Permit Manager](#)

[Recruitment Assistant](#)

City of West Chicago

[Communications Specialist](#)

College of DuPage

[Admissions Representative](#)

[Front Desk Assistant – Career Services Center p/t](#)

Forest Preserve District of DuPage County

[Administrative Associate - Visitor Engagement \(Intermittent Schedule\)](#)

Fuel Tech

[Procurement Engineer](#)

[Senior Process Engineer](#)

Illinois Tollway

[I-PASS Field Engagement Manager](#)

[Roadway Electric Manager](#)

People's Resource Center

[Volunteer Department Coordinator - Westmont](#)

Thresholds

[Community Support Specialist](#)

Village of Downers Grove

[Administrative Assistant p/t](#)

**Sales/Customer Service**

Bartlett Public Library

[Circulation Associate](#)

Sentinel

[Virtual Account Sales Executive](#)

Warrenville Public Library

[Member Services Associate \(Spanish Speaking\) p/t](#)

**TDL**

Jel Sert

[Warehouse Lead](#)

**Other:**

Forest Preserve District of DuPage County

[Bar and Grill Attendant - Flexible Schedule](#)

[Restaurant Bartender - Flexible Schedule](#)

[Seasonal Facilities Maintenance at Danada](#)

Grunt Style

[Seasonal Fulfillment Team Member](#)

Village of Glen Ellyn

[Seasonal Snow Plow Drivers - Public Works Department](#)