



Job List – Week of September 2, 2024

Caregiver - Immediate Openings - Weekly Pay (Naperville, Hinsdale, Arlington Heights). We're looking for exceptional in-home caregivers who have a passion for helping older adults. We provide competitive benefits and 24/7 support. **What's needed?** Must have a minimum of 6 months of paid professional caregiving experience (non-family) OR be a CNA, HHA, LVN/LPN, or RN. Have basic English speaking, reading, and writing abilities (Bilingual or multilingual individuals are encouraged to apply). Complete any compliance, license, or registration required by federal, state, or local regulations. Use the Honor Care Pro App and must have a device that supports the most up to date version of iOS or Android. Willing and able to work at least two weekly shifts with the same client(s) to provide consistent care and build strong relationships. Apply online: https://us-2.fountain.com/apply/honor/opening/caregiver-chicago-master-workflow?utm_campaign=il_chi_naperville&utm_medium=paid_recruiting&utm_source=craigslist&utm_term=56432219368

Diesel Truck Mechanic 🚛 🛠️ (Bolingbrook). Big Dog Repair. Truck repair shop located in Bolingbrook, IL is currently seeking an experienced and talented Mechanic to join our dynamic team.

Responsibilities include handling the repair and maintenance of trucks and trailers. This will involve repair knowledge and troubleshooting of electrical, drivetrain, powertrain, A/C, aftertreatment and engine components. Must have some experience to be considered for the position. Heavy Equipment Mechanic Duties and Responsibilities: • Must be able to perform a variety of skilled duties which may involve inspection, diagnosis, troubleshooting, maintenance, and repair on trucks and trailers. • Clean work area to maintain a safe work environment • Meet all company and equipment related safety requirements according to DOT rules and regulations • Perform other duties as assigned by the Fleet Manager • Familiarity with and experience working around heavy equipment is a must • Read and interpret specifications and manuals. • Ability to diagnose and repair a wide variety of mechanical and electrical equipment • Ability to safely use hand and power tools, equipment • Must be able to communicate effectively and respectfully with supervisors and equipment operators • Must exhibit a high level of safety consciousness and a clear understanding of equipment safety. Minimum Qualifications: • Previous work experience with knowledge of Diesel truck repair • Must have own tools. Skills: • Alignment • Mechanic experience • Brakes • Diagnostics • A/C • Aftertreatment system • Diesel engines • Welding experience is a plus. Experience working on semi-tractors and trailers, must be able to lift 50+ lbs., must have a valid driver's license, must have own tools, flexible schedule, effective oral & written communication skills, ability to work with software programs such as alignment/balancing machines, ability to multitask. Please send us your resume to: bdogrepair@gmail.com or call us at 630-755-8921 for additional information.

Car washer (Villa Park). USA Auto & Truck. Car Washer/ Detailer Needed Immediately. Employment type: full-time. Job title: Car washer. Used car dealership Immediately needs a full-time car wash/ detailer Must be responsible and hard worker. No experience necessary. Please apply in person at: USA Auto & Truck, 801 West North Ave, Villa Park, Illinois 60181

Partner With Our Team (Janitorial/Building Maintenance) (Naperville). City Wide Facility Solutions. Grow YOUR Business with City Wide of Illinois. We are seeking independent contractors who are looking to develop their existing business in the commercial industry. WE offer: • Sales, Customer Service, Billing • Business Growth • Guaranteed pay on the 10th of the month. YOU provide: • Commercial cleaning/maintenance • Equipment • Crew. For more info visit our website: <https://illinois.gocitywide.com/> - fill out the short form at the bottom of the main webpage as an "independent contractor"

CDL driver Flatbed / Cong 0.70 cpm , Van - 0.58 cpm (woodridge, il) (Bolingbrook, IL). B.L.I. Open positions for experienced, responsible, professional drivers : Flatbed/Conestoga, & Van. Qualified Drivers' Opportunity: - Experienced OTR drivers make \$2500/week average (0.70 CPM) or up to 30%. Many drivers make over \$100k/year; - Available all types of equipment Flat/Conestoga & Van (0.58CPM)KW, or Freightliner Manual or automatic. - Consistent loads and miles, from 2700 and up to 3500/week; - Fully equipped trucks (inverter, microwave, I-Pass, fridge, some tv's) manual or automatic; - Safety bonus \$250-450, layover and detention, paid 1-week vacation after 12 months or *transition bonus \$2,000. - Tarp \$75/100, Extra drop \$75, low miles bonus \$100, - Flexible home time (every 2 weeks you get 2-3d off, every 3 weeks-5/6 days). Meet these REQUIREMENTS: + Verifiable experience required 18 months and minimum age of 23y; + Professionalism, decent MVR and safety record, good communication skills, and punctuality. + Have a smartphone and accept to use of main apps for the job (google, scans, tracking) + Pass a drug screening, No DUI or drug convictions. + Speak, read, understand, and write in English. + For the KW W900 need experience in 18-speed trans, and Conestoga trailer or SD + Decent record required, no SAP or other serious moving violation. + General knowledge of Pre-trip and Post-trip vehicle inspection. 📧 For more Details Contact us or Send an Email: 📞 Apply H E R E : <https://form.jotform.com/222414996885168> 📞 Call/ Text 630.296.749nine

Warehouse worker wanted! (Willowbrook). Aem Pro is looking for a hard working and strong individual to work in our warehouse in Willowbrook. The Warehouse Associate - Stock is responsible for stocking items on the shelves and ensuring the neat, orderly condition of the warehouse. We only want dynamic, career-minded people who are willing to dedicate themselves to this job. • Receive merchandise from vendors and other stores and put them in the proper location on the shelves • Check off merchandise as received • Correct mistakes found on the inventory count sheet

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- Assist in pulling parts during busy times • Clean up inside/outside the warehouse • Work with stock manager to address any problems with orders
- Resolve problems with how the warehouse is stocked • Miscellaneous projects and perform other related duties as assigned. Must be available immediately and have experience. Must be able to lift up to 50lbs. Please text Rick at 310-955-6399 the following information: 1. The City you live in 2. The position you are applying "IL warehouse" 3. If you're fully available for work MON-SUN any shift. 4. Any relevant work experience.

Automotive Assistants & Service Managers (Naperville, IL). Mavis Tires & Brakes. About the Position of Assistant Manager: The Assistant Manager is responsible for the efficient operation of the repair shop. The individual will be responsible for scheduling mechanics/technicians' work, ordering parts, ensuring the quality and timely completion of jobs exceeding customer expectations, the safety of personnel, and housekeeping of the shop. Candidates must be knowledgeable of under-car repairs, alignments, tires and exhaust systems, as well as, possess basic math and pc skills. Communicate safety and mechanical issues to the store manager to relate to the customer. Basic supervisory/leadership skills are also required to be fully effective in the role. About the Position of Service Manager: The Service Manager is responsible for assisting customers with tire selections and under-car repair services needed. This is a sales-oriented position requiring prior sales experience in products/services requiring up-selling techniques. Knowledge of repairs and the automotive industry is a plus. Excellent interpersonal skills are required to be successful; as well as, outgoing, personable, and success-oriented. Qualifications: We recruit team members who share our commitment to providing complete customer satisfaction and delivering the highest quality service. To be eligible for the position of Automotive Assistant / Service Manager, you must (1) be at least 18 years of age; (2) be legally authorized to work in the United States; and (3) possess (i) 1 year of experience and/or training in automotive parts and/or tire sales, (ii) 1 year of experience and/or training in automotive repairs/maintenance, or (iii) any combination of education, training, and experience which demonstrates the ability to perform the duties and responsibilities of the position. What are you waiting for? APPLY NOW! Candidates can apply online at www.mavis.com/careers. OPEN INTERVIEWS ARE AVAILABLE 7 DAYS A WEEK! Simply walk in during store hours for an immediate interview. If you have any additional questions, you may call the Recruitment department toll-free # at 844-375-3995. For more information, or to apply now, you must go to the website below. Please DO NOT email your resume to us as we only accept applications through our website. [Click Here to Apply](#) or use the link below <https://www.applicantpro.com/openings/mavistire/jobs/2273381-15936>

Automotive Store Managers (West Chicago, IL). Mavis Tires & Brakes. Automotive Store Managers are responsible for the management of a retail store location and ensuring maximum profitability by driving sales, monitoring inventory and expenses, managing personnel and controlling operating costs. In addition to implementing and managing sales programs, our Store Managers direct the work of technicians and mechanics to ensure the timely and safe completion of high-quality vehicle repair and maintenance. To advance Mavis's sales initiatives, Store Managers communicate directly with customers, assess customer needs, provide information regarding requested and/or necessary automotive repairs and maintenance and ensure complete customer satisfaction. With our revolutionary digital dashboard, Store Managers can track their personal success and watch their weekly earnings grow as they lead by example to reinforce Mavis's position as the premiere tire and auto service retailer. We recruit team members who share our commitment to providing complete customer satisfaction and delivering the highest quality service. To be eligible for the position of Automotive Store Manager, you must (1) be at least 18 years of age; (2) be legally authorized to work in the United States; and (3) possess 1 year of experience in retail store management or any combination of education, training and experience which demonstrates the ability to perform the duties and responsibilities of the position. What are you waiting for? APPLY NOW! Candidates can apply online at www.mavis.com/careers. OPEN INTERVIEWS ARE AVAILABLE 7 DAYS A WEEK! Simply walk in during store hours for an immediate interview. If you have any additional questions, you may call the Recruitment department toll-free # at 844-375-3995. For more information, or to apply now, you must go to the website below. Please DO NOT email your resume to us as we only accept applications through our website. [Click Here to Apply](#) or use the link below <https://www.applicantpro.com/openings/mavistire/jobs/1006746-15936>

Sign Graphic Designer/Production Associate (Woodridge IL). Signarama Woodridge. Summary: Contact: Info@signarama-woodridge.com
GRAPHIC DESIGNER - Graphic designer wanted for sign outlet. Position includes manufacturing process, including design, proofs, vinyl cutting, digital printing, fabrication and assembly and possible installation. Must be organized, detailed, and a self-starter. ESSENTIAL DUTIES AND RESPONSIBILITIES: • Design and create all types of signs. Knowledge on Flexi Software, CorelDraw, Illustrator, Photoshop, Freehand, PageMaker, Publisher, or Quark Express • Mask, weed and apply vinyl to various substrates. • Print, mount, trim and finish various digital graphics and signage. • Must be able to use an X-Acto knife and ruler efficiently. • Properly load and use a cold pressure laminator following standard safety precautions. • Load and cut vinyl on a plotter. • Load media, inks and generate quality prints from digital print equipment. • Move raw materials, sheets and roll goods for manufacturing. • Operate a vertical panel saw using standard safety procedures. • Maintain machinery in good working order. • Greet customers and answer phones in a professional and knowledgeable manner. • Accurately fill in sign layout forms, price estimates and invoices. • Assist in operating and managing the store when needed. • Travel to different locations within the community to preview work areas, give estimates and install various types of signs. • Apply vehicle and window graphics. • Keep a running inventory of all stock and supplies. • Complete in store training utilizing the following: Front counter Sales, Sign Product Training video, Sign Production Techniques, Key lines and the Owner's Manual. • Maintain an organized, clean and professional store appearance at all times. QUALIFICATIONS: • Must be computer knowledgeable and willing to learn to be proficient in various software programs. • Must also pass basic math and spelling tests. PHYSICAL DEMANDS: • Must be able to climb a ladder while lifting signs. • Must be able to retrieve various types of substrates from a substrate rack including the upper shelves. • Must be in good physical condition and be able to lift over 50 lbs.

Auto body Tech wanted (Addison). Maaco Collision Repair. Busy Auto body shop looking for Auto body technician. Must have experience and own tools. Full time / Salary or Commission, Very good pay \$40+. Call or text - 630-254-7800.

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Full Time Line/Prep Cook Wanted - Cellar Door Wine Bar/Bistro (Downers Grove). Cellar Door is a vibrant, casual restaurant located in the heart of Downers Grove. We pride ourselves on delivering a laid back atmosphere with an excellent kitchen and diverse selection of drinks. The Cellar Door is a family owned business looking for the right person to fit into our well rounded staff. We are looking for someone to work full time that includes weekends. We are located on 5150 Main Street, Downers Grove. 630 241 2030. The menu is primarily small plates, appetizers, flatbreads, sandwiches and cheese/meat plates. Our current menu can be found at www.cellardoorwine.com Line/Prep Cook Qualifications: 1. Prior cooking experience needed 2. A great attitude and ability to work in a small compact kitchen with other. 3. Must be dependable and be able to work evenings and weekends. Apply onsite or email us at ryan@cellardoorwine.com , 5150 Main Street, Downers Grove. We open at 11 AM. 630-241-2030. Ask for Ryan or Nick.

Facilities Assistant (West Chicago). West Chicago Public Library. **JOB SUMMARY:**This position serves as a member of the Administrative Services Team. He/she is responsible for assisting the Library Director in library-wide planning, decision making, and execution of facility management to create and maintain a clean and healthy working environment for patrons and staff.All of the duties listed below are essential job functions. All job requirements listed indicate the minimum level knowledge, skills and/or ability deemed necessary to perform the job proficiently. This job description is not to be construed as an exhaustive statement of duties. Employees may be required to perform any other job-related duties as requested by their supervisor.**SUPERVISORY RESPONSIBILITIES:** This position supervises the Maintenance Assistant. **PHYSICAL/MENTAL REQUIREMENTS:** Requires sitting, standing, stooping, bending, sometimes for extended periods of time. Ability to lift and move items up to 50 pounds, sometimes repetitively. Ability to communicate effectively, both verbally and in writing and exchange accurate information with staff, vendors, and library patrons. **SKILLS:** Demonstrated interpersonal and communication skills and professionalism to create positive interaction with patrons, staff, and vendors. Proficiency with office productivity software (MS Office or simi lar), basic Internet applications, and mobile apps. Ability and willingness to learn new skills or technologies as requested or needed. Ability to effectively and efficiently operate basic office machinery (computer, printer, copier, telephone, fax machine, etc.). **JOB SETTING / ENVIRONMENTAL / SOCIAL CONDITIONS:** Indoor and outdoor conditions apply. Must be able to work independently as well as with a team. Must be flexible and patient. Work evenings and weekends, when needed or requested. To fill out an application, go to <https://wcpd.info/about-us/employment/> and complete the employment application. Then, email a cover letter and a resume to HR@wcpd.info to apply.

Teller (Downers Grove). DuPage Credit Union. **Position:** Full-Time Teller **Schedule:** Monday to Friday, 8:15 AM - 6:00 PM; Saturdays, 8:30 AM - 1:00 PM. **Why DuPage Credit Union?** For over 65 years, we've been a cornerstone of financial support in our community, and we're dedicated to empowering our members. As a Teller, you'll be at the heart of this mission, creating positive experiences for everyone who walks through our doors. **Key Responsibilities:** Greet members with a warm welcome and exceptional service. Process cash and non-cash transactions accurately and efficiently. Apply the DUPAGE philosophy to meet and exceed sales goals. Build and maintain strong relationships with members through engaging conversations. **What we're looking for:** High School Diploma or equivalent. At least six months of cash handling experience. **What We Offer:** Competitive salary starting at \$18.00/hour. Comprehensive benefits package. Medical, dental, vision, and life insurance. Paid time off and a 401(k) with employer match. To apply: https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=03e1b3e0-1a9d-47b-a1fc-631d6758b204&cclid=19000101_000001&jobId=471751&lang=en_US

Desktop Support Technician (Downers Grove). Illinois Tollway. As one of the primary assistants with overall installation, maintenance, and repairs of PC based microcomputers, operating systems, and associated software in the Tollway, the Desktop Support Technician will assist in daily tasks required to ensure the Authorities information technology equipment and systems run efficiently. **Qualifications: Required:** Candidates must possess all of the enumerated requirements to be considered for this position, including the following: Must have obtained an Associate's degree in the following areas: Computer Science or Information Systems.Must be able to lift up to 50 lbs. Must be available to work rotating shifts, overtime, off hours, holidays, weekends, and be on call 24 hours per day, seven days a week, 365 days per year.Must have a valid driver's license. Must have a minimum of three years of work related experience in Enterprise IT support environments (ie: experience with Microsoft Desktop Operating Systems and Office Suites as well as WSUS, Anti-Virus, SCCM, WDS and others). Must have at least three (3) years' experience working with Windows 7/10 desktop operating systems. Must have excellent oral and written communications skills. Must have excellent interpersonal relationship skills. **Desired:** Candidates will also be evaluated based on these additional corporate competencies, including the following: Three (3) or more years of work experience in Enterprise IT support environments. Possesses "current" Microsoft certifications. Experience with Windows 7/10 desktop operating systems. Implementation and support experience with Cisco telephone systems. Experience with Windows Deployment Strategy. Experience with remote administration and assistance.For more information and to apply: <https://www.governmentjobs.com/careers/illinoistollway/jobs/4623363/desktop-support-technician>

***** JOB OR CAREER FAIRS *****

NONE THIS WEEK

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Many job search sites require online applications. These types of jobs are not posted in this job list. To search these postings go directly to their sites which have many job listings that can be applied for immediately online:

<http://www.jobs2careers.com/> <http://www.indeed.com/> <http://www.careerbuilder.com/>
<http://www.snagajob.com/> <http://www.elitestaffinginc.com/> <http://www.simplyhired.com/>
<http://www.beyond.com/> <http://jobs.advocatehealth.com/downers-grove-jobs> <http://www.jobtonic.com/>
<http://towniejobs.com/> <http://www.worknetdupage.org/jobs/dupage-county-jobs.html>
<http://www.linkup.com/> <http://dupagecountyjobs.org/>