



Job List – Week of October 27, 2024

Kitchen Help part-time (Bolingbrook) Synergy Bites is hiring for kitchen help. Requirements: Previous restaurant experience is a must • Willing to shadow and learn how to use fryers, steamers, and ovens. Text (331) 213-2202 for more information.

Licensed Customer Service Representative (Clarendon Hills) Liberty Mutual is hiring for a customer service representative. Requirements: Associates degree and 1+ year insurance experience preferred • 3-5 years related customer service experience • Ability to review, record and organize written data from a variety of sources with no prescribed format • Excellent communication and interpersonal skills. Apply here:

https://searchjobs.libertymutualgroup.com/careers/job/618500197443?microsite=libertymutual.com&domain=libertymutual.com&utm_source=Job+Board&utm_campaign=Monster&extcmp=bof-paid-text-Mntr-aljb.

Sales Associate (Downers Grove) See's Candies is hiring for a sales associate. Requirements: Previous experience in customer service and sales preferred • Strong interpersonal and communication skills • Ability to work in a fast-paced and dynamic retail environment • Positive attitude and a passion for delivering exceptional customer service. Apply here: https://sees.wd1.myworkdayjobs.com/en-US/Sees_Candies/job/Downers-Grove-IL/Sales-Associate--Downers-Grove--IL_JR102369?source=Monster.

Seasonal Retail Associate part-time (Downers Grove) Duluth Trading Company is hiring for a retail associate. Requirements: High school diploma or equivalent • Retail experience preferred • Able to stand or walk for up to eight hours a day • Frequent reaching and bending and twisting – below waist and above shoulders • Frequently lifting up to 20 pounds, occasionally lifting up to 40 pounds • Ability to climb ladders, reach, and bend • Work in temperatures ranging from 50 - 85 degrees • Use of a computer up to 60% of the day. Apply here: <https://careers.duluthtrading.icims.com/jobs/6860/job?iis=Job+Board&iisn=Appcast&iieid=57658499012&ccid=1729784392914b1upkq4b3&mobile=false&width=1276&height=500&bga=true&needsRedirect=false&jan1offset=-360&jun1offset=-300>.

Retail Merchandiser part-time (Naperville) SAS Retail Services is hiring for a merchandiser. Requirements: 18 years or older • Reliable transportation and valid driver's license • Able to perform physical work of moving, bending, standing and can lift up to 25lbs. Apply here: https://advantage.paradox.ai/co/AdvantageSolutionsInc/Job?slug=sas-in-jewel-part-time-retail-merchandiser-naperville-il-60540-278849-553377&utm_source=appcast&ccuid=57658615737.

Leak Tester (Bolingbrook) G&W Electric is hiring for a leak tester. Requirements: Able to safely use small hand and power tools • Able to read and interpret drawings and bills of material • Good organization skills and ability to multi-task a variety of simultaneous processes • High school diploma, GED or combination of work experience and skill development • Up to 1 year experience working in a manufacturing environment desirable. Apply here: <https://gwelec.hrmdirect.com/employment/view.php?req=3215973&csrc=42557>.

Seasonal Retail Sales Associate part-time (Oak Brook) Bath & Body Works is hiring for a sales associate. Requirements: Demonstrated sales and customer service results in a fast-paced environment • Effective communication skills, being open to feedback and the ability to adapt quickly. Apply here: https://careers.bathandbodyworks.com/en/job/20977132/retail-seasonal-sales-associate-oakbrook-center-mall-oak-brook-il/?src=NGP-11426&source=srm_monster_sp.

Auto Body Technician (Aurora) Gerber Collision & Glass is hiring for an auto body technician. Requirements: High school diploma or equivalent • Successful completion of technical school program or a 3-year apprenticeship as an auto body repairer • Thorough understanding of methods and procedures to repair vehicle bodies • Able to work safely in a noisy area with many odors present • Able to lift up to 30 pounds at times • Able to visually inspect vehicle damage in a variety of weather conditions • Able to bend, stretch, kneel, and squat to perform repairs and inspections. Apply here: https://careers.boydgroup.com/search/jobdetails/auto-body-technician/96cbcb2d-d9f4-4699-8396-d0bfe6d24620?afid=0f64d2e1-4469-41ce-ac17-1093c509626e&utm_medium=programmatic&utm_campaign=AppCastExchange_paid&utm_source=AppCastExchange.

Cosmetologist / Stylist (Bolingbrook) Floyd's 99 Barbershop is hiring for a cosmetologist/stylist. Requirements: Active cosmetology license in the state performing services • Passion for providing exceptional customer service • Ability to stand for sustained periods of time • Ability to lift, push, and pull up to 25 lbs. Apply here: <https://www.careerbuilder.com/job/J3M7JS6PNVK121DBT42>.

Warehouse Clerical Support Administrator part-time (Bolingbrook) Best Buy is hiring for a support administrator. Requirements: Stand and sit for long periods of time • Work in an environment that is not climate controlled • Lift up to 50 pounds with or without accommodation • Previous customer service experience preferred • Working knowledge of Microsoft Office and ability to learn new software programs and work with multiple operating systems preferred. Apply here: https://sjobs.brassring.com/TGnewUI/Search/home/HomeWithPreLoad?PageType=JobDetails&partnerid=25632&siteid=5649&jobid=3614849&etd=MUJVP6CXQ22IN5YT142YFGU43JY4OS4KPIEMZOVVKUQ2BNCDT6X4IAJU537NJLE3F2ZFQI663AHYBOLRF7VMLOREFDB52EWN5TLBDA4UK62B3IS2S23TRXJLC3A5QLOB3EXHSAMXVRQ5Q6L2YKS7XWDLYMHYG5KPFKIMX75Q%3D&piq_uuid=aba36812-4d03-46c1-b320-14d2d1584eab&clickuid=38842636180&codes=Pandologic_Monster#jobDetails=3614849_5649.

Hope's Front Door Job List – Week of October 27, 2024, cont.

Busser (Lombard) Ancho and Agave restaurant is hiring for a busser. Requirements: Understanding of hygiene and food safety rules • Physical ability and stamina to carry heavy trays and stand for long hours • Ability to multitask and remain calm and professional in a fast paced environment • Able to lift up to 25 lbs. Apply here: <https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=2936&clientkey=65D59B7727406B5D22B8E36971ABD3B5>.

Branch Office Administrator (Wheaton) Edward Jones is hiring for a branch office administrator. Requirements: Ability to deepen and broaden client relationships • Ability to identify opportunities to create efficiency • Ability to manage multiple priorities in a deadline driven environment • Proficient in current and new office technology • Willingness to learn how financial services/markets work. Apply here: https://careers.edwardjones.com/job/21196534/branch-office-administrator-wheaton-il/?utm_medium=Appfeeder&utm_campaign=BOA_AC&codes=JOB_BOARD_APPCAST_AF&utm_source=JOB_BOARD_APPCAST_AF.

Personal Banker (Wheaton) TrustBank is hiring for a personal banker. Requirements: High school education and ability to master on-the-job training requirements - Associates degree or higher in business or finance is preferred • Minimum of two years in retail banking experience • Experience in customer sales, relationship management, and cross selling skills desired • Perform detailed work with accuracy and cash handling skills • General working knowledge of mortgage and lending products and services and wealth management services • Ability to use computer for data entry, word processing, and MSOffice. Apply here: <https://www.jobget.com/jobs/job/c6fa127c-ea58-4990-9fa2-ad584a57afd9?source=brlp&download=false&ccuid=57680820125-23816>.

Rug Cleaner Assistant (Hinsdale) Koshgarian Rug Cleaners is hiring for a rug cleaner assistant. Requirements: Lift items 20 pounds or less on occasion • Carry, pre-spot, scrub, and vacuum rugs • Valid driver's license if driving our vehicles and have your own transportation to and from our facility • Mandatory background check. Call 630-325-0243 during business hours to set up time for walk through, which is mandatory before interview - ask for Steve or David.

Associate Customer Account Specialist (Lombard) bioMerieux is hiring for an account specialist. Requirements: High school diploma with 1+ years of direct customer contact experience preferred • Excellent verbal and written communication • General business knowledge such as basic finance, marketing, sales, and accounting • Good working knowledge of Microsoft Office Suite products • Working knowledge of SAP preferred. Apply here: https://jobs.jobvite.com/careers/biofiredx/job/ow0Cufwm?etd=MUVp6CXQ22IN4L7BUCIBCAIGZXBI2SC53DZYBXTTOBTZM2RWWWMIKAHU7O4BWQMK5J3NN547UPS3FTD2BP7SWNXWKL45BZ5ARX5YECVH3RJU6P7HYCMN54W4ITEVE6OPWXPGNAEE3MBW SCTNTDCXTSSQG77O3ABL TN73TTNY%3D&piq_uuid=b7691827-f2c2-423b-a168-800e2508947e&clickuid=14171799315&_jvst=pandologic&_jvsd=Monster.com.

Diesel Truck Mechanic (Bolingbrook) Big Dog Repair is hiring for a diesel truck mechanic. Requirements: Previous work experience with knowledge of Diesel truck repair • Must have own tools and be skilled in alignment, brakes, diagnostics, welding experience is a plus • Able to lift 50+ lbs. • Valid driver's license • Ability to work with software programs such as alignment/balancing machines. Send resume to: bdogrepair@gmail.com or call 630-755-8921 for additional information.

***** JOB OR CAREER FAIRS *****

Illinois Tollway Virtual Job Fair

Thursday, October 31st from 9am-9:30am

This job fair will highlight job openings throughout Illinois in areas such as Construction, Scientific Services, Technical Services, Public Administration, Transportation, and Warehousing

Reserve your spot here: <https://www.eventbrite.com/e/illinois-tollway-virtual-job-fair-tickets-1055127588019>

Many job search sites require online applications. These types of jobs are not posted in this job list. To search these postings go directly to their sites which have many job listings that can be applied for immediately online:

<http://www.jobs2careers.com/> <http://www.indeed.com/> <http://www.careerbuilder.com/>
<http://www.snagajob.com/> <http://www.elitestaffinginc.com/> <http://www.simplyhired.com/>
<http://www.beyond.com/> <http://jobs.advocatehealth.com/downers-grove-jobs> <http://www.jobtonic.com/>
<http://towniejobs.com/> <http://www.worknetdupage.org/jobs/dupage-county-jobs.html>
<http://www.linkup.com/> <http://dupagecountyjobs.org/>