



Job List – Week of October 20, 2024

Tax Prep Positions (Woodridge) NOW HIRING - LEARN AND EARN.JOB OPPORTUNITIES at INDEPENDENCE TAX SERVICE !!! We are looking for OUTGOING, ENERGETIC, FUN LOVING individuals for the upcoming tax season, and need to fill many positions in. Tax Preparer. Office Supervisor. Office Manager. Must have a excellent attitude and strong customer service skills !! FREE 6 week training to the right person(s). Small Book Fee Apply !! Classes start Soon space is limited call NOW! Please send your resume to: Independencetax8280@gmail.com
For more information please call 630-486-6400. Compensation: \$14hr - \$20 per hour plus Bonus. Location: 8280 JANES Avenue near 83rd.

Diesel Truck Mechanic (Bolingbrook) Big Dog Repair - Truck repair shop located in Bolingbrook is currently seeking an experienced and talented Mechanic to join our dynamic team. Responsibilities include handling the repair and maintenance of trucks and trailers. This will involve repair knowledge and troubleshooting of electrical, drivetrain, powertrain, A/C, aftertreatment and engine components. Must have some experience to be considered for the position. Heavy Equipment Mechanic Duties and Responsibilities: • Must be able to perform a variety of skilled duties which may involve inspection, diagnosis, troubleshooting, maintenance, and repair on trucks and trailers. • Clean work area to maintain a safe work environment • Meet all company and equipment related safety requirements according to DOT rules and regulations • Perform other duties as assigned by the Fleet Manager • Familiarity with and experience working around heavy equipment is a must • Read and interpret specifications and manuals. • Ability to diagnose and repair a wide variety of mechanical and electrical equipment • Ability to safely use hand and power tools, equipment • Must be able to communicate effectively and respectfully with supervisors and equipment operators • Must exhibit a high level of safety consciousness and a clear understanding of equipment safety. Minimum Qualifications: • Previous work experience with knowledge of Diesel truck repair • Must have own tools. Skills: • Alignment• Mechanic experience• Brakes • Diagnostics • A/C • Aftertreatment system • Diesel engines • Welding experience is a plus. Experience working on semi-tractors and trailers, must be able to lift 50+ lbs., must have a valid driver's license, flexible schedule, effective oral & written communication skills, ability to work with software programs such as alignment/balancing machines, ability to multitask. Please send us your resume to: bdogrepair@gmail.com or call us at 630-755-8921 for additional information. We are an equal opportunity employer!

CDL Driver (Woodridge, Bolingbrook) B.L.I. Flatbed / Conestoga 0.70 cpm , Van - 0.58 cpm. HIGHER COMPETITIVE PAY!! Open positions for experienced, responsible, professional drivers : Flatbed/Conestoga, & Van. With over 10 years of trucking experience, we have learned how much the drivers must sacrifice by doing their daily job. When you are tired of being called and texted all day by recruiters who promise you the gold place carrier ? Know that they are on a commission to promise you everything you ask for. Qualified Drivers' Opportunity: - Experienced OTR drivers make \$2500/week average (0.70 CPM) many drivers make over \$100k/year; - Available all types of equipment Flat/Conestoga & Van (0.58CPM)KW, or Freightliner Manual or automatic. - Consistent loads and miles, from 2700 and up to 3500/week; - Fully equipped trucks (inverter, microwave, I-Pass, fridge, some tv's) manual or automatic; - Safety bonus \$250-450, layover and detention, paid 1-week vacation after 12 months or *transition bonus \$2,000. - Tarp \$75/100, Extra drop \$75, low miles bonus \$100 - Flexible home time (every 2 weeks you get 2-3d off, every 3 weeks-5/6 days). Meet these REQUIREMENTS: + Verifiable experience required 18 months and minimum age of 23y; + Professionalism, decent MVR and safety record, good communication skills, and punctuality. + Have a smartphone and accept to use of main apps for the job (google, scans, tracking) + Pass a drug screening, No DUI or drug convictions. + Speak, read, understand, and write in English. + For the KW W900 need experience in 18-speed trans, and Conestoga trailer or SD + Decent record required, no SAP or other serious moving violation. + General knowledge of Pre-trip and Post-trip vehicle inspection. For more Details Contact us. Apply: <https://form.jotform.com/222414996885168> Call/ Text 630.296.749nine. Compensation: \$ 84000-140 000 a year. Employment Type: employee's choice.

Handyman/ Remodeler/ Home Repair Technician (Woodridge) Just Fix It!!, Inc a home repair and remodeling company has openings... #1 Experienced Handyman/ Remodeler/ Home Repair Technician. W-2 or 1099 Positions possible. Work in the Western Suburbs. Opportunity for Full Time, Part-Time or as needed. Salary up to \$28.00 per hour. Pay based on skill and experience. #2 Helper / Apprentice. Looking for someone good with their hands and willing to learn. No experience necessary. Salary up to \$17.00 per hour. Just Fix It!!, Inc., Woodridge, IL. 630-435-4926 Phone. 630-205-1585 Text. Info@calljustfixit.com E-Mail.

Electrician- Residential (Western suburbs) Naperville Electrical Contractors. Expiranced electricians needed that can do residential work. Possibly opportunity to get in union and get additional benefits. We will train what you don't know. We are a well established company with solid customers. Must be honest, willing to work, and accountable. Most work in western suburbs. Overtime available at time and a half. \$17-\$40+ per hour. Pay based on production capability and knowledge. Most of our lower scale employees get a raise of \$1 per hour every month or two because we train you to learn more. Text or call me 630-514-4433. Contact name: Bob. Compensation: \$20-\$35+ per hour based on production capability.

Automotive service writer/manager (Bolingbrook) GTM Automotive - If your passion is working in the Automotive industry and have experience please contact us! We are currently seeking a Service Manager/ Writer, for our busy automotive shop. Looking for someone with good communication skills and general knowledge of auto repair to help answer calls, order parts and interact with customers. An automotive mechanic background is most helpful. ASE certification is a plus but not required. If you're a mechanic, looking to stay in the Automotive industry but don't work on cars anymore or tired of turning a wrench we would love to hear from you! Duties will include, but not limited to, meet and greet customers,

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order parts for service techs, schedule clients, keep up with daily office duties, check customers in and out, maintain a clean environment around the shop. Keep techs on schedule by organizing their jobs. Answer phone calls to discuss clients vehicle needs. Very basic computer knowledge is necessary to complete daily tasks. We can train you on our programs. Contact 630-774-0819 no spam, serious inquiries only. Compensation: TBD based off experience.

Mechanical Drafter (Downers Grove) Due to continued growth, Eaglestone Equipment is seeking a Mechanical Drafter. The Mechanical Drafter will use "state of the art" CAD equipment to prepare working drawings of machinery and mechanical devices, including its dimensions, fastening methods and other engineering information. Additionally, the team orientated individual will work with operations and help support the Engineering team. Who is Eaglestone Equipment? Founded in 1990, Eaglestone Equipment is a growing "cutting edge" custom design manufacturing company specializing in producing custom conveyor equipment necessary for safe food processing and packaging. We are a recognized leader in designing and manufacturing the highest quality equipment in the industry. Our offices and plant have recently relocated to a newly renovated 85,000 square feet facility in Naperville close to I-88 and Rt. 59. To learn more about Eaglestone, visit the website: Eaglestone.net. What is the Opportunity? This position reports to the Engineering Manager will perform duties as follows: Uses CAD to create, check, and revise engineering drawings, program files, and documents Coordinates required details and any revisions with engineers and operations. Creates drawing packages for customer use for installations or other purposes. Follows all company design standards and processes. Evaluate Engineering Change Requests (ECR), implement Engineering Change Orders (ECO), and create new standards & processes as required. Meets project schedules/timelines and reports any issues to meeting deadlines to Engineering staff as soon as possible. Works with Shop Floor and Design Engineering regarding any changes or issues that may arise. Performs other duties as assigned. What Benefits do we offer? Competitive Salary. Sales Commissions/Profit Sharing. Medical, Dental and Vision Insurance. 401k with matching STD and Life Insurance. Paid time off (Vacation and holidays). Professional development support including Tuition Reimbursement Program. What Qualifications are needed? Associate's degree or certificate in Mechanical Drafting is required, 2+ years of related work experience preferred. Must be proficient with 2D, and 3D CAD software (Autodesk Inventor preferred). Must have a strong understanding of, mechanical components, structural steels, manufacturing procedures, and industrial construction methods. Experience with industrial construction/project management, millwrights, and material handling equipment is preferred. Ability to work from schematics, blueprints, sketches, and verbal instructions required. Experience with mechanical conveying is a plus. Ability to communicate and interface comfortably with engineering design team and shop floor personnel. Good judgement and problem-solving abilities. Strong organizational and deadline orientation skills. Flexibility to perform weekend work and some overtime as needed. Eaglestone, Inc. is an equal-opportunity employer. If you need assistance or an accommodation due to a disability, contact us at 630-587-1115. All offers of employment are conditioned upon the Team Member passing a pre-employment drug test. Contact info: 1560 Frontenac Rd, Naperville, 60563. TEL: (630) 587-1115. FAX: (630) 587-1116 www.eaglestone.net

Senior Program Manager- Media (Bolingbrook) For further inquiries regarding the following opportunity, please contact one of our Talent Specialists: Muskan | 224-369-4238. Samreen | 224-303-4454. Vrasha | 630-847-0953. Title: Senior Program Manager- Media- Local. Duration: 3 Months. The Senior Project Manager, Media is responsible for coordinating and supporting the operational needs of the Media Creative team and agency partners as they build comprehensive marketing programs across a variety of media channels. CORE JOB RESPONSIBILITIES: Support the Media creative team in delivering exceptional marketing campaigns, design projects, and collateral for various media workstreams. Communicate best practices and guidelines to brand partners to help support project brief process. Plan the workflow for teams, including detailed project timelines, scope, available resources and relevant communication milestones. Work closely with Sales and Account Management UB Media teams and brand partners to coordinate briefings for Creative projects and gather all necessary information and details. Manage project milestones, coordinating and facilitating creative kickoffs, reviews, and tracking project activity and details in Monday.com. Coordinate communications between in-house Creative teams and external brand and agency partners to help facilitate a frictionless process for all. Orchestrate day-to-day activities on assigned projects and be proficient in the preparation of items such as project timelines, internal status reports, daily hot sheets, end of day lists and various other project management and tracking reports. Organize, schedule and lead internal status meetings with project team members. Collaborate with the creative, production and design teams to develop optimized systems for project management. Work closely with the operations teams to connect teams and projects so that we have a complete and holistic view of the work. Work closely with Sales and Account Management teams to support brand partnership by developing process docs and various resource materials. About us: DivIHN, the 'IT Asset Performance Services' organization, provides Professional Consulting, Custom Projects, and Professional Resource Augmentation services to clients in the Midwest and beyond. The strategic characteristics of the organization are Standardization, Specialization, and Collaboration. DivIHN is an equal opportunity employer. DivIHN does not and shall not discriminate against any employee or qualified applicant on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status. Salary: \$52.89 per hour.

Dental Hygienist (Warrenville) Anthony Deranian, Account Manager - P: (630) 365-3500 | E: aderanian@hirequesthealth.com. Schedule a Meeting: <https://calendly.com/aderanian>. Job Description: Candidates should have a minimum of one year of experience in general dentistry and be capable of performing routine hygiene duties, including scaling and root planing, FMDs, probing, Arestin application, and taking digital x-rays. Familiarity with online charting is a plus, but not required. Please be ready to provide your dental hygiene license and resume. The practice needs coverage starting September 3 through the end of the year. If you're interested in this position, even for part of the time, please let us know. We look forward to hearing from you!

CDL-A - Team Van Truckload truck driver (Naperville) Team Van Truckload truck driver - Holiday Incentive. Average pay: \$1,340-\$1,630 weekly. Home time: Every three weeks. Overview: Dry van trailers with 95% no-touch freight. Drive within all 48 states. Take your dog or cat on the road with

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our Team Pet Policy. Pay and bonus potential. Earn holiday pay incentives, up to \$2,100, while working November 2024-December 2024. Mileage pay, plus hourly pay while on duty, not driving. Weekly paychecks. Weekly performance pay. \$4,000 sign-on bonus in 12 monthly payments for experienced drivers. \$1,000 sign-on bonus in 12 monthly payments for inexperienced drivers. Paid orientation. Paid time off after 6 months, plus 6 days of holiday pay per year. Annual bonus: Earn up to 2% of annual gross pay each year. Qualifications: Valid Class A Commercial Driver's License (CDL). Need CDL training? Explore our company-paid CDL training programs or call us at 800-447-7433, and we can talk you through it. Additional benefits: Medical, dental and vision insurance. 401(k) savings plan with company match. Unlimited referral bonuses. \$200/month tuition reimbursement (up to \$7,000) for qualified drivers. Schneider's Team Matching Program can help you find a partner. Credit for Military Experience and Military Apprenticeship programs, plus more military benefits. Leading equipment and technology specs designed for driver comfort. See full list of driver benefit package. More reasons to choose Schneider Team driving: New equipment – Elite Team-spec'd trucks average only 12 months old, with automated transmissions, optimized idle, upgraded driver's seat and more. The amenities you want – Nationwide facility network with free parking, many locations offering free showers, laundry, WiFi, exercise equipment, TV lounges, cafeterias and more. Constant support – Team driver advisors, current or previous top-performing Schneider Teams, provide insights and tips. Diversity, Equality and Inclusion: Our history has taught us that treating everyone with dignity and respect is vital to our ongoing success. We embrace and seek out diversity that is inclusive of thought, race, ethnicity, national origin, sex, gender, gender expression, age, religion, sexual orientation, ability, medical condition, veteran or military status, experience and background. We find that this diversity and openness ensures that all our associates have equal access to opportunities and resources to contribute fully to the organization's success, and it fuels innovation, improves strategic thinking and cultivates leadership. Schneider uses E-Verify to confirm the employment eligibility of all newly hired associates. To learn more about E-Verify, including your rights and responsibilities, please visit www.dhs.gov/E-Verify. Company Size: 10,000 employees or more. Website - <http://schneiderjobs.com/> About Company: Real Drivers. Real Reasons. Schneider didn't become North America's premier trucking company on accident. From one man with one truck and one dream in 1935, we now employ over 10,000 truck drivers and serve over two-thirds of the Fortune 500 companies — all because we treat people with respect and do business with integrity. Get in the driver's seat at Schneider today!

Fryer Operators (Glendale Heights) This Job Is For YOU! We are looking for a qualified candidate for a Fryer Operator position. Apply today! The schedule is as follows: Sunday - Friday all shifts. \$17.50 per hour. Qualified Candidates must be able to: • Comply with all Food Safety requirements • Report food safety or quality issues to supervisor • handle special projects as directed and assigned • handle other duties as assigned. PHYSICAL DEMANDS - The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee is frequently required to stand; walk; use hands to finger, handle, or feel and reach with hands and arms. The employee must occasionally lift and/or move up to 25 pounds. The noise level in the work environment is moderate. Apply NOW - Call Ida, Jaime, Mayte or Sandra at (630) 213-2066. Or send your resume to hanover@bartonstaffing.com Or apply online at www.bartonstaffing.com Or we'd love to meet you - come in and apply in person: 7223 Old Salem Circle West, Hanover Park, IL 60133. Here is why YOU should work for Barton Staffing Solutions: Weekly Pay every Wednesday – always on time! Medical Insurance Benefit options. Holiday Paid Time Off for long-term good attendance. Referral Program – get paid a BONUS for referring your friends! Many jobs are TEMP-to-HIRE with Long-Term Career Potential!! Drug Test, Background Check and E-Verify Required. Come in or just call us to ask about these and other reasons working for Barton Staffing Solutions is your best option.

Warehouse Associate. (Burr Ridge) Our client is a reputable, family-owned company located in the Central Western Suburbs that distributes medical equipment to the health care industry. They are looking for a WAREHOUSE ASSOCIATE. TEMP TO HIRE. Pay Rate: \$18/hr. Hours: 8:00am-4:30pm (Mon-Fri). DUTIES include (but not limited to): picking and packing orders with high accuracy. Assemble Parts and label/package for stock/orders. Un-assembling and assembling items such as wheelchair upholstery & components Install wheelchair accessories. Palletize orders for shipment. Organize and process documentation for LTL shipments. Schedule LTL shipments Load and unload vehicles. Utilize material handling equipment such as hand truck, platform truck, pallet jack and cherry picker (Wave) while following all safety rules and regulations. Maintain warehouse cleanliness. Once hired will be doing deliveries in the Chicagoland area using vans and box truck. QUALIFICATIONS: High School diploma or GED. Must have valid driver's license. 1+ years previous warehouse experience preferred. Good written and verbal communication skills. Able to read, write and speak English. Computer skills required. Knowledge of creating & scheduling LTL shipment preferred. Basic hand & power tools experience (screwdriver, drills, etc.). Ability to work in a fast-paced environment. Detail oriented. Willingness to learn. PHYSICAL DEMAND: Regularly lift and/or move up to 50 lbs, occasionally lift and/or move up to 100 lbs. Stand for 8+ hours. Please send resumes for review. An interview will be required or give us a call at 630-246-7837 if you have additional questions. Compensation / Pay Rate (up to): \$18 per hour. Company Size: 50 to 99 employees. Website: <https://www.pridestaff.com/> Apply - <https://jobs.pridestaff.com/apply?jobSeqNo=PRIDUS544580> About Company - We make it all about you. Our focus is to "Consistently Provide Client Experiences Focused on What They Value Most". We operate on three fundamental principles: exceptional client service, quality candidates, and a great marrying of the two. PrideStaff does this by tracking and measuring our performance in the following ways: 1) We track results We proudly follow the NetPromoter methodology by continually measuring, tracking & responding to feedback. In addition to industry-best NPS scores, we are consistently recognized with "best of the best in staffing" awards from the American Staffing Association. We are recognized in Forbes Magazine 2) We make it personal. We don't believe in cookie cutter solutions or that all clients are alike. We treat each Client and Candidate as the individuals that they are. 3) We build loyalty The core of PrideStaff's success is relationships with candidates we place. Our candidates are crucial to delivering our Mission & they deserve to be treated fairly during the employment process. 4) We celebrate success PrideStaff has received the staffing industry's highest honor for client service: the Best of Staffing award from Inavero, Inc., our industry's leading provider of independent client & job candidate surveys. This award is earned by fewer than 1% of the top firms in North America.

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Cleaner (Naperville) Objective of the position: Basic cleaning, including cleaning all common areas, bathrooms, entrances, elevators, hallways, windows, furniture, fixtures, stairs, chairs, tables, telephones, drinking water fountains, trash cleaning, dusting, and other assigned items/areas. We have several shifts available, as well as full-time, part-time, and seasonal opportunities. Essential tasks and responsibilities: all basic cleaning service. Cleaning bathrooms includes replenishing toilet paper and other dispensers, emptying trash, cleaning and disinfecting fixtures, cleaning mirrors, cleaning partition doors and walls, sweeping and scrubbing ceramic floors, and cleaning toilets and urinals. Moving furniture, vacuuming, repositioning furniture, emptying trash, and replacing coatings. Check all trash containers before moving them. Cleaning includes removing dust, damp mopping, sweeping, vacuuming, removing gum, removing dust, picking up large objects from the floor, and cleaning glass. Perform additional duties as required, including assisting flooded areas, accidental spills, and related cleanup work for trash and restroom issues. Fill up with provisions, carts, and lockers at the end of each turn. Knowledge and skills required: Minimum of 1 year of experience. Strong communication skills. Must be willing to work the allotted hours. Remuneration: Harvard Maintenance offers a competitive hourly rate that includes a benefits package with medical, dental, life, and long-term disability (LTD) insurance, along with the 401k savings plan. An equal opportunity employer --- Male/Female/Disabled/Veteran. Working Hours: 6:30 – 10:30PM. Apply - <https://hmi-harvard.icims.com/jobs/29480/naperville-cleaner---29480/login?hub=9>

Production Clerk (Naperville) Do you have warehouse Production Clerk experience? Are you looking for a position where you can move up in the company? Barton Staffing Solutions is hiring a 1st Shift Production Clerk. This is a Temp-to-Hire opportunity with long term potential for top performer like YOU! Full time 1st Shift - Mon-Fri, 6am-2:30pm. Or part time 1st Shift – Mon-Fri, 8:00am – 1:30pm. Responsibilities: Perform routine, but varied, clerical duties on the manufacturing floor. Print work orders and prepare production packets according to the production schedule. Reply to email requests sent to the production desk. Ship small parcel packages and samples. Maintain records: compile standard reports, file, tabulate, and perform routine clerical tasks related to manufacturing. Print labels for production and shipping. May assist with production planning and special projects. Match packing lists and invoices daily. Scan and file. Experience with Microsoft office including Excel, Word. Good organizational and communication skills required. Ability to communicate in English; read, write, speak. Ability to read and interpret data and draw valid conclusions. Ability to effectively communicate with people. Lifting up to 25 lbs, occasionally. Walking/standing, 6-7 hours/day. Bending/stooping, 2-3 hours/day. Apply NOW -Call Gabby, Jennie, Marlene, or Michelle at (630) 897-3591. Or Send your resume to Aurora@BartonStaffing.com Or Apply online at www.BartonStaffing.com Or we'd love to meet you - come in and apply in person: 1000 Corporate Blvd. Suite A, Aurora, IL 60505. Here is why YOU should work for Barton Staffing Solutions: Weekly Pay every Wednesday – always on time! Medical Insurance Benefit options. Holiday Paid Time Off for long-term good attendance. Referral Program – get paid a BONUS for referring your friends! Many jobs are TEMP-to-HIRE with Long-Term Career Potential!! Drug Test, Background Check and E-Verify Required. Come in or just call us to ask about these and other reasons working for Barton Staffing Solutions is your best option.

Fulfillment Center: Picker and Packer - Temp to Hire (Carol Stream) We are HIRING NOW for Picker Packers positions in a Warehouse environment. This very cool company makes and ships T-shirts and other novelty logo items. Picker Packer Warehouse work for cool custom clothing maker. Easy to get to location in Carol Stream. 1st shift hours 7:00am to 3:00pm - \$15.00hr (with Overtime when busy!) Monday - Friday plus weekends. Picker Packer Warehouse Job Responsibilities: Able to use a computer. Fluent in English. Know Microsoft XL for data entry is a plus. Basic math skills, counting, etc. Able to stand for 8 hours, and walk the warehouse. Count Inventory. Pick tickets manually. No Steel Toe shoes required. We have many positions available. Don't wait, apply today! SHARE this job on social media and help a friend get a job too! Apply NOW - Call Sandra, Jaime, Mayte or Ida at (630) 213-2066. Or send your resume to hanover@bartonstaffing.com Or Apply online at www.bartonstaffing.com Or come in and apply in person: 7223 Old Salem Circle West, Hanover Park, IL 60133. Here is why YOU should work for Barton Staffing Solutions: Weekly Pay every Wednesday – always on time! Medical Insurance Benefit options. Holiday Paid Time Off for long-term good attendance. Referral Program – get paid a BONUS for referring your friends! Many jobs are TEMP-to-HIRE with Long-Term Career Potential! Drug Test, Background Check and E-Verify Required.

***** JOB OR CAREER FAIRS *****

None this week

Many job search sites require online applications. These types of jobs are not posted in this job list. To search these postings go directly to their sites which have many job listings that can be applied for immediately online:

<http://www.jobs2careers.com/> <http://www.indeed.com/> <http://www.careerbuilder.com/>
<http://www.snagajob.com/> <http://www.elitestaffinginc.com/> <http://www.simplyhired.com/>
<http://www.beyond.com/> <http://jobs.advocatehealth.com/downers-grove-jobs> <http://www.jobtonic.com/>
<http://towniejobs.com/> <http://www.worknetdupage.org/jobs/dupage-county-jobs.html>
<http://www.linkup.com/> <http://dupagecountyjobs.org/>

Hope's Front Door – 1047 Curtiss Street, Room 610 – Downers Grove, IL 60515 – 630.322.9803 – www.hopesfrontdoor.org