



Job List – Week of May 31, 2026

Retail Key Carrier Coordinator (Downers Grove) Marshalls is hiring for a key carrier coordinator. Requirements: 1 year retail, 6 months leadership experience • Knowledge of merchandise flow • Proven problem solving skills • Able to effectively coach, delegate, and follow-up on multiple people/tasks • Superior communication and organizational skills with attention to detail. Apply here:

https://jobs.tjx.com/global/en/job/TJCOGLOBALREQ118500EXTERNALENGLOBAL/Retail-Key-Carrier-Coordinator?utm_campaign=MarMaxx-Marshalls&jdx_campaign=holding-marmaxx-marshalls-tjx-prog-pc-d-n-n-group-a&jdx_cjid=1191725e-e416-44aa-9dd2-3f1162d9a15e&jdx_click=2a321b84-56d9-402e-94af-60c735f9d6da&jdx_source=monster&jdx_cwid=1191725e-e416-44aa-9dd2-3f1162d9a15e---monster&jdx_jid=REQ118500&jdx_jsid=med-marmaxx-marshalls-tjx-prog-seg-d-n-n-group-a&jdx_jswid=med-marmaxx-marshalls-tjx-prog-seg-d-n-n-group-a-monster&jdx_bid=0.55&jdx_bt=cpc&utm_source=srm011&jdx=1.

Restaurant Manager (Naperville) Chili's is hiring for a restaurant manager. Requirements: Dependable team player • Prefer to work in a fast-paced environment • Great multitasking skills. Apply here: https://fa-etjg-saasafprod1.f1a.ocs.oraclecloud.com/hcmUI/CandidateExperience/en/sites/Chilis/job/4144?src=castappfeeder&utm_medium=appfeeder&utm_source=appcast.

Line Cook (Clarendon Hills) Country House is hiring for an experienced line cook. Call Jorie at 630-986-5444 to apply.

Automotive Technician/Mechanic (Bolingbrook) Christian Brothers Automotive is hiring for a technician/mechanic. Requirements: 5+ years of experience as an automotive technician/mechanic • ASE Certifications preferred • Capable of diagnosing and repairing all makes/models of vehicles • Occasionally lift and/or move over 100 pounds • Be able to work with tools on vehicles lifted above their head • Have the needed dexterity in order to efficiently use hand tools • Walk/stand for the majority of their workday. Apply here: https://jobs.smartrecruiters.com/ChristianBrothersAutomotive/744000124972819-automotive-technician-mechanic-up-to-45-hr-weekends-off-bolingbrook?etd=MUVp6CXQ22IN5VvHEIU2HLKJ7QZXO5QTCUQCZIIQDO7KJ7C64IMLYMQPNEB4FCJB7AX4EC3C6WSKR2WA7HVQP6JNSN5KSH7HOSLZXSD3D24TDEUBH4BWRDLAMYVB7NQHJNEV5EN3UNZH63UDPJE5JDAERDMH6G43IUUCEKDIXHBM5LFXQVA%3d%3d%3d%3d&piq_uuid=b6f1b83d-3f44-4bfe-81dd-86f9280da5bf&clickuid=41857890002&pl_publisherid=%7b%22glo_cid%22%3a%229796ebe4051926d32d7ee1f6c1c0128a-346-11-3686914935-0%22%7d&trid=2abb66d1-d65b-4b49-8c7d-1c9e0108b5f8.

Grade Control Support Specialist (Lisle) West Side Tractor Sales is hiring for a grade control support specialist. Requirements: Minimum of 2 years in machine control, surveying, or a related field preferred • Familiarity with Trimble, Topcon, or Leica machine control product lines • Understanding of model building and takeoff software (e.g., Carlson, Agtek, Business Center) • Comfortable with Microsoft Office Suite, internet-based tools, and industry-specific applications • Valid driver's license with an acceptable driving record. Apply here:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=82184604-4048-42a7-8b55-b5a88dedbbb1&cclid=19000101_000001&jobId=543279&source=CC2&lang=en_US.

Instructional Assistant part-time (Westmont) College of DuPage is hiring for an instructional assistant. Requirements: Two (2) years' college or equivalent experience in an educational setting, Bachelor's degree preferred • Proficiency in spoken English • Prior work experience in the field of education preferred • Ability to unpack, lift, move and store boxes up to 25 pounds • Background check at the expense of the College. Apply here:

<https://cod.csod.com/ux/ats/careersite/4/home/requisition/2854?c=cod>.

Front Desk Assistant part-time (Glen Ellyn) College of DuPage is hiring for a front desk assistant. Requirements: High school diploma or GED • Associates Degree with some office technology/business courses included preferred • 1 year of office experience; knowledge of administrative/clerical procedures • Ability to lift up to 25lbs • This position requires a background check. Apply here:

<https://cod.csod.com/ux/ats/careersite/4/home/requisition/3035?c=cod>.

Medical Coding Assistant (Downers Grove) Illinois Professional Group is hiring for a coding assistant. Requirements: High school diploma or its equivalent • Excellent oral communication skills • Ability to perform duties in a calm and professional manner • Knowledge of medical terminology, current medical billing/coding procedures, and current medical billing software desired. Apply here: https://illinoisprofessionalgroup.com/careers/entry-level-medical-coding-assistant-downers-grove/?utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic

Office Services Assistant (Downers Grove) TEKsystems is hiring for an office services assistant. Requirements: Previous experience in an office, administrative, or facilities support role • Proficiency in Microsoft Office (Outlook, Teams, Excel, Word) • Excellent communication and interpersonal skills • Ability to sit, stand, and walk throughout the day • Capable of lifting and carrying up to 15 pounds. Apply here: https://careers.teksystems.com/us/en/job/JP-006050286/Office-Services-Assistant?utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic.

Stocker (Downers Grove) Lowe's is hiring for a stocker. Requirements: High school diploma or equivalent • Ability to lift and move heavy objects • Basic computer skills and familiarity with inventory management systems. Apply here: https://www.whatjobs.com/jobs/stocker/downers-grove-illinois?id=2744001489&utm_campaign=google_jobs_apply&utm_medium=organic.

Hope's Front Door Job List – Week of May 31, 2026, cont.

Budget Analyst (Glen Ellyn) College of DuPage is hiring for a budget analyst. Requirements: Bachelor's degree in accounting, finance, business, or related field required or in lieu of a bachelor's degree, equivalent number of years of experience • Minimum of 1 year of previous financial analysis, accounting, budgeting, statistical or related experience • Proficiency with Microsoft Office Suite with an emphasis on Power Point and advanced Excel Skills (functions, formulas, graphs, and pivot tables) • This position requires a background check and drug screen. Apply here:
<https://cod.csod.com/ux/ats/careersite/4/home/requisition/3055?c=cod>.

Merchandise Associate (Wheaton) HomeGoods is hiring for a merchandise associate. Requirements: Excellent customer service skills • Capable of lifting heavy objects with or without reasonable accommodation • Retail customer experience preferred. Apply here:
https://jobs.tjx.com/global/en/job/TJCOGLOBALREQ119348EXTERNALGLOBAL/Merchandise-Associate?utm_campaign=hshs-hg&jdx_campaign=holding-hghs-homegoods-tjx-prog-pc-d-n-n-group-a-b-c&jdx_cjid=aa05d9a7-270f-4898-857c-70d9cf564d18&jdx_click=76fbc89b-a067-489d-a4c6-48d75677170f&jdx_source=monster&jdx_cwid=aa05d9a7-270f-4898-857c-70d9cf564d18---monster&jdx_jid=REQ119348&jdx_jsid=med-hghs-homegoods-tjx-prog-seg-d-n-n-group-a&jdx_jswid=med-hghs-homegoods-tjx-prog-seg-d-n-n-group-a-monster&jdx_bid=1.0&jdx_bt=cpc&utm_source=srm011&jdx=1.

Sales Associate (Lombard) Spirit Halloween is hiring for a sales associate. Requirements: Minimum age requirement of 16 • Ability to climb ladders, set up fixtures, lift/move up to 50 pounds and may require 8 hours of standing/walking. Apply here:
https://apply.jobappnetwork.com/clients/10129/posting/11025790/en?utm_source=careerbuilder.

Engagement Coordinator (Wheaton) HomeGoods is hiring for an engagement coordinator. Requirements: High school graduate or equivalent degree preferred • Able to lift heavy merchandise with/without reasonable accommodations • Able to run a register/handle money • Able to handle confidential information with discretion • Experience as a coordinator or previous retail/supervisory experience preferred. Apply here:
https://jobs.tjx.com/global/en/job/TJCOGLOBALREQ120002EXTERNALGLOBAL/Full-Time-Engagement-Coordinator?utm_campaign=hshs-hg&jdx_campaign=holding-hghs-homegoods-tjx-prog-pc-d-n-n-group-a-b-c&jdx_cjid=99dd836d-136b-4383-80fc-f5821f917718&jdx_click=015a6e93-091f-42f9-a001-5d98d0759701&jdx_source=monster&jdx_cwid=99dd836d-136b-4383-80fc-f5821f917718---monster&jdx_jid=REQ120002&jdx_jsid=med-hghs-homegoods-tjx-prog-seg-d-n-n-group-a&jdx_jswid=med-hghs-homegoods-tjx-prog-seg-d-n-n-group-a-monster&jdx_bid=1.0&jdx_bt=cpc&utm_source=srm011&jdx=1.

***** JOB OR CAREER FAIRS *****

Illinois Department of Human Services (IDHS) Virtual Recruitment Event
Wednesday, June 3, 2026 from 10am–11am

IDHS will highlight careers and the benefits of working for the State, break down the application process and answer all questions regarding the hiring process.

Register here: <https://apps.illinoisworknet.com/Calendar/Home/EventDetails/60296>

Many job search sites require online applications. These types of jobs are not posted in this job list. To search these postings go directly to their sites which have many job listings that can be applied for immediately online:

<http://www.jobs2careers.com/> <http://www.indeed.com/> <http://www.careerbuilder.com/>
<http://www.snagajob.com/> <http://www.elitestaffinginc.com/> <http://www.simplyhired.com/>
<http://www.beyond.com/> <http://jobs.advocatehealth.com/downers-grove-jobs> <http://www.jobtonic.com/>
<http://towniejobs.com/> <http://www.worknetdupage.org/jobs/dupage-county-jobs.html>
<http://www.linkup.com/> <http://dupagecountyjobs.org/>