



Job List – Week of July 6, 2025

Assistant Men's Basketball Coach – part time (Glen Ellyn) College of DuPage is hiring for an assistant basketball coach. Requirements: Associates degree or a combination of education and coaching experience, equivalent to 2 years • Knowledge of innovative and proven coaching strategies and techniques • Leadership abilities, with a commitment to developing and maintaining a positive and productive playing environment • Knowledge of and adherence to NJCAA rules/requirements relevant to the conduct of an intercollegiate program • Valid driver's license • Have or acquire any coaching certification or license required for coaching • Criminal and motor vehicles background check required. Apply here: <https://cod.csod.com/ux/ats/careersite/4/home/requisition/2555?c=cod>.

Trivia Hosts – part time (Wheaton) Pub Trivia USA is hiring for a trivia host. Requirements: Outgoing, quick-witted, well-spoken, and reliable • Have your own laptop and have reliable transportation. Apply here: <https://www.pubtriviausa.com/join-the-team/>.

Plant Purchaser and Yard Manager (Naperville) Western DuPage Landscaping is hiring for a plant purchaser/yard manager. Requirements: Strong focus on safety and maintaining a safe work environment • Bilingual abilities to communicate effectively with a diverse team • Knowledge of horticulture and familiarity with hardscape materials • Proven management skills and experience with heavy equipment and large trucks • Ability to use forklift, skidsteer & excavator safely & efficiently • Enjoy working outside in various weather conditions • Have an Illinois State driver's license to drive truck (clean driving record). Send resume to: wdlinc.com.

Cashier (Downers Grove) Panera Bread is hiring for a cashier. Requirements: At least 16 years of age • Complete basic food safety understanding and practice training • Ability to lift, carry, push, or pull objects 25 pounds • Capability to stand and walk for up to 6 hours • Must be able to clearly communicate and quickly understand guests and associates' directions in a loud environment. Apply here: <https://careers.panerabread.com/global/en/job/JR0004183/Restaurant-Team-Member-Cashier>.

Bartender (Lombard) Ancho & Agave is hiring for a bartender. Requirements: Minimum of 1 year experience as a bartender in a high-volume setting preferred • Valid alcohol certification • Ability to effectively communicate in English (verbal and written) • Elevated knowledge of wine, spirits, and beer • Basic bookkeeping knowledge • High level of stamina to work on feet for extended periods • Able to push, pull, reach, bend, stoop and frequently lift up to 25 lbs. Apply here: <https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=2894&clientkey=65D59B7727406B5D22B8E36971ABD3B5>.

Cook (Lombard) Ancho & Agave is hiring for a cook. Requirements: Prior experience in food preparation in a scratch kitchen • Able to follow recipes, including measuring, weighing and mixing ingredients • Ability to read and speak English • High level of stamina to work on feet for extended periods • Able to push, pull, reach, bend, stoop and frequently lift up to 50 lbs. Apply here: <https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=63620&clientkey=65D59B7727406B5D22B8E36971ABD3B5>.

Tram Driver Interpreter part-time temporary (Lisle) The Morton Arboretum is hiring for a tram driver interpreter. Requirements: High school diploma or equivalent • Additional education of two or more years of college is preferred • Comfortable with speaking in front of a group • Prior experience driving large transport vehicles and some knowledge of natural science and/or horticulture is preferred • Bilingual preferred (Spanish/English) • At least 18 years of age • Valid driver's license, which is subject to insurability and an annual Motor Vehicle Record (MVR) report. Apply here: <https://careers.hireology.com/themortonarboretum/2364096/description>.

Dishwasher (Oak Brook) The Cheesecake Factory is hiring for a dishwasher. Requirements: At least 18 years old • A can-do attitude and team player • Stand for extended periods of time, lift up to 35 pounds, and continuously bend, reach and twist. Apply here: <https://www.cakecareers.com/main/jobs/2851?lang=en-us>.

Server (Naperville) The Cheesecake Factory is hiring for a server. Requirements: At least 18 years old • Excellent communication, hospitality, interpersonal and math skills • Able to lift up to 35 pounds, and continuously bend, reach and twist • At least 12 months experience as a server in a full-service restaurant preferred. Apply here: <https://www.cakecareers.com/main/jobs/17293?lang=en-us>.

Warehouse Asset Protection Officer (Bolingbrook) Best Buy is hiring for an asset protection officer. Requirements: Able to stand, sit and walk for long periods of time • Security experience preferred • Forklift certification preferred • Certifications as required by state law where applicable. Apply here: https://jobs.bestbuy.com/bby?id=job_details&req_id=988115BR.

Customer Experience Coordinator – part time (Downers Grove) TJ Maxx is hiring for a customer experience coordinator. Requirements: 1 year retail and 6 months of leadership experience • Strong understanding of merchandising techniques • Strong communication and organizational skills with attention to detail • Able to train others. Apply here: https://jobs.tjx.com/global/en/job/REQ33088/Customer-Experience-Coordinator-PT?utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic.

Hope's Front Door Job List – Week of July 6, 2025, cont.

Server (Downers Grove) Chili's is hiring for a server. Requirements: At least 18 years old • Thinks and acts quickly in a fast-paced, high-volume environment • Prior experience a plus. Apply here: https://www.chilisjobs.com/job/?id=003SQN/server_-_downers_grove_chilis&utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic.

Medical Receptionist (Lisle) Duly Health and Care is hiring for a medical receptionist. Requirements: Prefer one year experience in customer service setting, preferably in a medical office with basic knowledge of medical terminology • Able to type a minimum of 30 wpm • High school diploma or GED • Capable of interacting with, and relating to, people of varying educational levels and backgrounds, conveying information clearly and succinctly, applying listening, tact, responsiveness, empathy, and confidentiality • Ability to learn and become proficient in EPIC software as well as have basic knowledge of Microsoft applications. Apply here: https://careers.dulyhealthandcare.com/jobs/14164?lang=en-us&utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic.

Dance Instructor (Downers Grove) The Downers Grove Park District is hiring for a dance instructor. Requirements: At least 18 years old • Strong dance background, whether from a dance degree, professional experience, or participation in dance classes and competitions • Possess knowledge of ballet, tap, jazz, modern/contemporary, and hip hop and have confidence in your ability to teach these styles to different ages • First Aid/CPR certified within 90 days (District provided). Apply here: https://www.ziprecruiter.com/c/Downers-Grove-Park-District/Job/Dance-Instructor/-in-Downers-Grove,IL?jid=68e30f93d420d7ec&utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic.

***** JOB OR CAREER FAIRS *****

Illinois Department of Human Services Virtual Recruitment Event
Wednesday July 9, 2025 from 10am–11am

IDHS will highlight careers and the benefits of working for the State, breakdown the application process, and answer all questions regarding the hiring process.

Register here:

<https://apps.illinoisworknet.com/Calendar/Home/EventDetails/59404>

Many job search sites require online applications. These types of jobs are not posted in this job list. To search these postings go directly to their sites which have many job listings that can be applied for immediately online:

<http://www.jobs2careers.com/> <http://www.indeed.com/> <http://www.careerbuilder.com/>
<http://www.snagajob.com/> <http://www.elitestaffinginc.com/> <http://www.simplyhired.com/>
<http://www.beyond.com/> <http://jobs.advocatehealth.com/downers-grove-jobs> <http://www.jobtonic.com/>
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